

# CHEDDON FITZPAINE PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.00pm on Monday 11 January 2021  
Held by Virtual Conference call using <https://mrs-ofb.my.webex.com/meet/cheddon>  
[www.cfpc.co.uk](http://www.cfpc.co.uk)

**Present:** Parish Cllrs Woollacott, Isaacs, Batsch, Baker, West; **SCC Cllrs** Fraschini; **SWT D Cllrs** Pritchard, & Cavill (from 8pm); WM Cllr Hall, WM Clerk Amy Shepherd, & Assistant Clerk, Mrs T Cavill; NP Delivery Group Chairman K Tutill; Clerk: Mrs J Pearson. One member of the public.

1. **Apologies for absence:** Parish Councillor Webber (lack of internet connectivity); Cllr Fothergill; D Cllr Tully, SWT meeting.

Vice Chairman Cllr Woollacott chaired the meeting.

2. **Declarations of personal/prejudicial/disclosable pecuniary interests:** none.
3. **Minutes of the Parish Council Meeting held on 14 December 2020.**

It was **resolved** to approve the Minutes.

#### **Public Question Time:**

A question was raised by a member of the public about the continued flooding in Maidenbrook Lane by Field Cottage. Clerk advised that the Parish Council has paid for the parish drains to be cleared in November; SCC Highways have inspected, are willing to jet field drains once located. The landowner has been contacted, and is awaiting guidance from FWAG as to best way to proceed. The immediate land rises inside the field gate which complicates matters.

It is reported walkers are entering the 'Nine Acres' (DWH land on western side of Maidenbrook Lane).

The footpath (T5/14) to north of Nerrols Farmhouse is still closed as a result of ongoing groundworks at Nerrols Grange (Phase 2 development) with people seeking alternative places to walk during lockdown.

4. **Reports:**

#### **SCC Fraschini:**

**Covid-19 Restrictions:** Revised Government regulations mean that Somerset entered Tier 4 restrictions on from December 31<sup>st</sup>. The main requirements of this Tier are:

- No household mixing, aside from support bubbles and two people meeting in public outdoor spaces.
- Hospitality closed, except sales by takeaway, drive-through or delivery.
- Essential shops can open. Non-essential retail must close.
- Everyone must work from home unless they are unable to do so.
- Early years settings, schools, colleges and universities open during term time. Registered childcare and childcare bubbles permitted.
- Indoor leisure, accommodation and personal care – closed.
- You must not stay overnight away from home.
- Indoor entertainment closed. Some outdoor attractions may remain open.
- Places of worship open for private prayer and communal worship.
- You must stay at home and only travel for work, education or other legally permitted reasons. You must not leave a Tier 4 area or stay overnight away from home.

**Coronavirus infection rates:** As at 31<sup>st</sup> December the number of confirmed Covid cases in Somerset was 9355 (up from 5,110 on 1<sup>st</sup> Dec) and the number of Covid-attributed deaths 335 (228). The rate per 100,000 currently stands at 248.3 for Somerset with Mendip at 211.1, Sedgemoor at 332.9, South Somerset 193.1 and SW&T at 268.8. The current number of total deaths across the County is currently 3%

above the 5-year average and the latest R-value for Somerset is between 1.0 and 1.2. ***It is vitally important to remember at all times the Hands-Face-Space message.***

**Somerset Coronavirus Support Helpline:** A single phone number is available for anyone in Somerset who needs Coronavirus-related support. **0300 790 6275**, is open seven days a week from 8am to 6pm, offering a range of support – from help accessing food or medicines, to emotional and financial support, and employment, housing and business advice.

**Vaccination programme roll-out:** Somerset residents who have been identified by the Joint Committee on Vaccination and Immunisation (JCVI) as the highest priority are being invited for Covid-19 vaccinations first, including people aged over 80 and health and care staff. Residents should not contact their local NHS services for vaccination, they will be contacted when it's their turn and given the information that they need for their appointment. For more information visit: [www.somersetccg.nhs.uk/health/local-services/health-services-during-coronavirus/covid-19-vaccinations-in-somerset](http://www.somersetccg.nhs.uk/health/local-services/health-services-during-coronavirus/covid-19-vaccinations-in-somerset)

**SCC Support:** More than 700 County Council staff are being redeployed to support the NHS challenge of rolling out the county's biggest ever vaccination programme. The first community GP-led sites have begun vaccinations and follows the launch of the programme in hospital hubs. Further plans are being drawn up to ensure vaccination in other locations across the county. Operating seven days a week which will require a considerable staffing resource and whilst every effort is being made to avoid disruption to SCC services some impact will undoubtedly be felt in areas outside of vulnerable people services.

**High Speed Broadband:** Three companies have been selected to roll-out the next phase of full fibre network on behalf of the Connecting Devon and Somerset (CDS) programme, backed by Government funding. Airband, Truespeed and Wessex Internet will be installing full fibre broadband across Devon and Somerset to more than 56,000 rural homes and businesses over the next 4 years.

**One Somerset Pledges:** Somerset County Council has set out ten clear One Somerset pledges in the proposed move to a single Unitary authority:

1. No disruption to local services as we change, and a promise to keep you fully informed.
2. We will protect those front-line staff working with vulnerable people across the county.
3. Council tax will not increase because of moving to a single unitary council.
4. Physical, face-to-face council contact points across the county.
5. One telephone number and one website to access ALL council services.
6. Improved services for our vulnerable residents including housing, adults' & children's services.
7. Improved services for our children and young people, including education, training, jobs and transport.
8. More local decision making by our town and parish councils and new local community networks.
9. Closer relationships with partners including the NHS, police, education, and the voluntary sector to deliver better services.
10. We will not split Somerset in half, divide communities, lose our proud identity, or weaken our standing on a local, regional and national level.

**2021 Primary School Places:** Applications for Primary School places in 2021 need to be made through [www.somerset.gov.uk/admissions](http://www.somerset.gov.uk/admissions) The deadline for submissions is Friday, 15 January 2021.

**20mph outside Schools:** Speed limits to be reduced by end March 2021, including Cheddon Primary.

**D Cllr Pritchard:**

**SWT Business Support Grant Scheme is open:** application process as before.

**Leisure** facilities have been closed.

Positive news includes **£14m Future High Street Fund** has been awarded to Taunton.

**SWT Economic Recovery Plan** is being formulated.

**Garden Town Vision presentation** shown to District Councillors has positive ideas which were well received.

**D Cllr Cavill** (arrived 8pm from SWT meeting)

Kate Payne of Persimmon questioned regarding WRR completion by end June (to allow Creech Castle junction works to be built).

SWT Masterplan will go to Executive Council on 24.2.2021. This has a bearing on MH2, and a planning application is expected in the first quarter of 2021. It is hoped the NP Review policies are in force before the larger development applications in both CF & WM Parishes are submitted.

It is noted that Andrew Penna left SWT Planning as the Garden Town Co-ordinator on 11.12.2020 and will be working for Persimmon on the MH2 project.

#### 5. **Joint Projects with West Monkton:**

**a. Maidenbrook Country Park:** Alan Hall reports the pre-application meeting with Rural Solutions & SWT Planning is due on 12.1.2021. A report will then be sent to the Parish Management Group.

A presentation of the outline plans has been given to Cllr Peter Pilkington on 22.12.2021. It was well received, and a meeting is being set up to involve his team, and Chris Hall. PP confirmed that there had been no Executive Council meeting regarding the Country Park and decisions that had been conveyed to Parishes.

**b. Somerset Wood:** more than 400 trees have been planted by volunteers in three weeks. SWT Council have approved the Health & Safety Risk Assessment with volunteers at 9m distance owing to Lockdown 3 being imposed. People are allowed to 'take exercise', and volunteer groups may continue to operate within the social distancing guidelines. Families have been invited via Facebook pages from Cheddon Fitzpaine, and West Monkton residents invited next. Local families have been pleased to hear of the plans for the site. WM Clerk advised the Licence to Occupy has gone to Sharp Legal at Mendip to ratify the works to continue until April 2022 including 'maintenance'. The two Parishes are not minded to pay further legal fees for this matter, which has been conveyed to SWT. AH advised SCC would meet legal costs if required. Cllr Woollacott asked for clarification of grass cutting costs: a local farmer cuts the long grass and bales at no cost to the Parish. Clear lines are being drawn up to keep the Somerset Wood differentiated from SWT Country Park; it is noted that the Parishes are undertaking and delivering SWT's project. It was **resolved** for the Chairman to electronically sign the Licence to Occupy, and for West Monkton to approve 12.1.2021 similarly.

**Somerset Wood laptop:** On retirement (March 2021), Parish Clerk Jo, has agreed to run the Somerset Wood volunteer group sessions and associated matters. West Monkton Parish Council have kindly provided an unused laptop (to remain as WM PCs asset). A new email account (possibly [somersetwood@hotmail.com](mailto:somersetwood@hotmail.com)) to be created; this would differentiate matters clearly. GDPR to be applied.

**c. Neighbourhood Plan Review- leading to Reg 14:** NP Chairman, Kelvin Tutill reported communications with SWT Ann Rhodes. The hope of going to NP Reg 14 in next week or two is dashed by Lockdown as it is not possible to comply with legislation. This alters timescales as a public consultation with paper documents on show is now denied. If we had remained in Tier 2 this would have been possible. Tier 4 holds us back. The internet does not allow everyone including businesses to have full access to see the documents. This effectively extends the length of the consultation process. The suggestion is for all documents to be finalised as far as possible, and 'held' until lockdown ends (possibly 18 February). The Local Plan, White Paper, and Local Elections in May 2021 are all similarly in limbo.

Cllr Woollacott sought clarification: The current 'made' NP cannot be challenged; the draft policies have no effect until consultation undertaken. Parishes remain careful not to risk a challenge to the draft. Phosphate matters are also delaying the process. Clerk reminded that WM & CF NP is the first Review going through SWT. WM Assistant Clerk thanked KT for explaining the above process.

**NP Map- possible grant:** Clerks had applied for the **Community Chest grant** from SWT towards printing costs of the NP Map. SWT responded that as they operated a 'paperless' policy this request would be denied. Clerks quickly amended the form to include **location signage** at the Play Parks to show the next nearby play area which was one of the three outcomes of the NP Questionnaire. This met with SWT approval, and £3,000 duly awarded (WM PC to lead on this). Discussion took place regarding the quotes obtained by WM Assistant Clerk from K Sign Supplier and quality of the upright posts. It was agreed for conformity that all signs would be the same across the two parishes. CF PC has £2,300 CIL money which can be spent on infrastructure and it was **resolved** that the cost not covered by the grant could come from the CIL account. It was **resolved** for £800 - £1,000 to cover costs. Clerks to seek Lengthsman or similar to install

the posts at Play Parks. Parish Councillors **resolved** for the printing of the NP map to proceed with Sharpcat; it was additionally **resolved** for an extra 100 maps to be printed as spares at approx. £40.00 cost. Proposed: Cllr Batsch, seconded Cllr Baker. A covering letter would be included with the NP map to every household written by NP Chairman K Tutill to explain the NP process in advance of the NP Reg 14 Consultation. Cllr Pritchard suggested that the map could be framed and placed in local village halls.

**d. Somerset Climate Emergency Community Fund 2020-21 Bid:** Form submitted 11.11.2020 and outcome awaited regarding funds for the Forest School and Pond within the Country Park due end of January 2021.

6. **Cheddon Ward:** Jim Read of Pyrland Farm has expedited the ditch clearance by South Lodge and opposite Cheddon School. The situation had been scheduled with SCC Highways, but not known when the task would be undertaken. 30 trailer loads of silt/vegetation taken and spread on nearby fields.

Hedges on Cat Lane cut back by JR.

Parkgate Corner: hedge cut back by JR; two road drains require clearing.

The field gateway (near Rowford Barn) is reported as collapsed with cables or wires inside:

Clerk reported above matters to Highways. Grateful thanks recorded for Jim Read's work.

Maidenbrook Lane flood: see PQT above.

Notice board beside Church: a local resident has offered to replace the glass.

7. **Maidenbrook Ward:**

**Maidenbrook Bovis-Taylor Wimpey Adoption of POS:** SWT Engagement Lead Claire Thackray following up with SWT Assets. No information received since June.

**Barbers Mead lights;** Two light bulbs require replacing (reported in June), but these remain in the ownership of the Developer. Engagement Lead Claire Thackray following up with SWT Assets.

**Northwalls Grange: Barratt David Wilson Homes:** Road surface work ongoing. Playground nearing completion. Workers continue on site despite lockdown rules.

**Nerrols Grange:** building works progress, the Show Homes open on 9.1.2021, and first occupancy is anticipated in April 2021. The Welcome Letter to be updated and given to Reception with April newsletter for circulation.

**Touts Local Centre, Nerrols:** no new information.

**Nerrols Farm:** no report.

**Nerrols Farmhouse:** The property has been bought; no details known of purchaser. High security fencing and cameras surround the building, and ground clearance being undertaken.

**Canal:** CRT-Tarker: Paul Fox, CRT explained the canal-side bank has been repaired where the dredging took place and will be monitored in the Spring. The lagoon will be dismantled and silt spread with weather conditions allow. The siting of the new bench can now proceed; Clerk to contact CRT.

**Waterleaze: Brambles and cuttings** reported in ditch near Waterleaze Play Area, and also in leat near canal. Clerk to follow up.

8. **Highways:**

**Western Relief Road WRR:** connecting the A3259 with houses at Aginhills, West Monkton: The work being undertaken by Wessex Water to move the mains water pipe under pressure should be complete by end Jan 2021. This is a month behind for weather reasons. At the same time, work has begun in preparation by Persimmon on the surface levels of the new connecting road. This has to be complete by June 2021 prior to the commencement of road improvements in the Creech Castle area.

**Nerrols School/Summerleaze Crescent:** SCC Cllr Frascini to follow up.

**Triangle of land** at entrance to Waterleaze on LHS. No information: Clerk to follow up.

**CMC Roundabout:** Ongoing to resolve vegetation clearance issues. Alyn Jones responded, advising Lucille Simm will set up a programme for all 120 SCC roundabouts in Somerset. This will include the sponsorship arrangements. It is thought this will take time and it was agreed that the Clerk to contact a local business to enquire if there would be an interest in sponsoring this task. Clerk to follow up.

**Road Closures:** tto419295TD-SH-Priorswood Road, Cheddon Fitzpaine. The works are expected to commence on 18th January 2021 and last for 2 nights to enable Somerset Highways to carry out patching works.

D Cllrs Cavill & Pritchard left the meeting having spent previous five hours on Zoom meetings.

9. **Planning Applications:** none.

10. **Planning Decisions:** *the first three and last decisions listed here were not reported in the SWT Weekly Lists to 15.1.2021 owing to processing errors.*

**08/18/0028 – Withdrawn – 20.12.2021:** Relocation of Conquest Equestrian Centre with the erection of office facilities, flat, cafe, indoor and outdoor arena, stable block, parking facilities and associated works on land at Maidenbrook Lane, Cheddon Fitzpaine

**08/20/0033 'Decision of Conditional Approval was made by the Development Control Manager under Delegated Powers on 16/12/2020** for 'Erection of a steel framed agricultural building for housing of calves in straw yards and storage at Pyrland Farm, Cheddon Road, Taunton

**08/20/0036 – conditional approval 18.12.2020**

Change of use from Class B1c, B2 and B8 to Class E, B2, B8 and sui generis with relocation of cycle store at Mercedes-Benz of Taunton LCV, Sovereign Way, Taunton (retention of works already undertaken)

**08/20/0037/T – Decision of No Objection Trees was made by the Development Control Manager under delgated powers on 23/12/2020.**

Notification fell four Ash trees within Cheddon Fitzpaine Conservation Area at The Old Rectory, Cheddon Fitzpaine

**08/20/0038 – conditional approval 7.1.2021**

Application to fell one Pine tree and one Spruce, to coppice two Ash Stems, and to carry out management works to 4 Robinias and 3 Lime trees included in Taunton Deane Borough (Cheddon Fitzpaine No.1) Tree Preservation Order 1997 at The Old Rectory, Cheddon Fitzpaine (TD707)

***Awaiting Decision:***

**08/19/0030 LB and 0031** *Erection of 2 No. extensions for an auditorium, workshop and cafe with various internal and external alterations at Hestercombe House, Volis Hill, Cheddon Fitzpaine*

**08/19/0035 Gladman-** *Outline Planning Application with all matters reserved, except for means of access, for the erection of up to 180 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point off Cheddon Road, Taunton (resubmission of 08/17/0040).*

**38/19/0129** *Erection of a residential development of up to 347 No. dwellings (87 No. affordable) with associated access, infrastructure, open space (formal and informal) and landscaping on land off Lyngford Lane, Taunton.*

**08/20/0016** *Erection of 1 No. dwelling with garage and access thereto in the garden to the side of Tall Trees, Cheddon Road, Taunton*

**08/20/0017** *Erection of an agricultural building for the housing of livestock with yard and extension and alterations to access track and highway access on land west of Pitchers Hill, Rowford, Taunton*

**08/20/0022** - *Replacement of industrial building for Class B1, B2, B8 and D2 usage at Marshalsea House, Venture Way, Taunton*

**08/20/0023** -*Erection of a tent on the south lawn with a mobile toilet and service tent for a period of six years at Hestercombe House, Hestercombe Road, Cheddon Fitzpaine*

**08/20/0032** – *Amended plans: Conversion and extension of garages into 1 No. dwelling at 92 Cheddon Fitzpaine, Maidenbrook Lane,*

**08/20/0035** - *Creation of Nerrols Neighbourhood Centre comprising of the erection of a 3-storey building with commercial uses at ground floor (incorporating a convenience store, lounge bar/restaurant, hair and beauty salon, office accommodation and employment space for food production and despatch), 36 No. apartments over the 1st and 2<sup>nd</sup> floors with installation of electric vehicle charging points and a petrol and diesel forecourt with canopy over, landscaped parking area and community and public open space on land off Nerrols Drive, Taunton*

11. **Reports:**

**Church/Pastoral Care Group:** Weekly email received by Clerk with Church Services via Zoom. Contact Benefice Office for up-to-date information.

**Cheddon School:** partially closed because of lockdown. More children from key workers are in five classes with bubbles being maintained to segregate pupils. Lessons had nearly caught up on lost time from 2020; this current lockdown is now a challenge to the children's education with lost teaching time.

**Memorial Hall:** is now closed.

**Nerrols Primary School:** no report.

**Footpaths:** no report.

**Police:** Monthly updates available for local postcodes: apply online at Avon & Somerset Police.

## 12. Administration:

**Parish Clerk:** Cllr Batsch arranged placement of advert in County Gazette at up to £400 for 7.1.2021; closing date 22.1.2021. It was **resolved** that this expenditure be agreed by email and reported to this PC meeting. Clerk placed advert on SALC website, and Parish website. Applications received. A short list and interviews to take place end January/beginning of February for 1.3.2021 handover. Cllr Batsch to draw up a list of questions for all applicants to be interviewed fairly.

It was noted that the new Clerk would be added to NatWest account for continuity, prior to outgoing Clerk being removed as a signatory.

**New computer for Parish Clerk:** it was agreed to upgrade the current laptop for the new Clerk. A budget had been set at Precept setting for this item.

**Newsletter:** New Distributor has agreed to take on this voluntary role.

**Recent Meetings:** Clerk attended SALC AGM on 16.12.2021 by zoom.

## 13. Finance:

**Bank Reconciliation to 31 December 2021,** + CIL transfer. The spreadsheet, and NatWest bank statement was emailed prior to meeting. All found in order. It was **resolved** to sign by Chairman & Clerk.

### Current Balances/Reserves

31/12/2020

<b>Main Account</b>	<b>£37,039.56</b>
<b>CIL Account</b>	<b>£5,246.74</b>
<b>Election A/c</b>	<b>£3,100.98</b>

**CIL Transfer of £1,206.86** was made from the CIL account to Main Account to cover the capital expenditure of two waste bins, and part of the portable defibrillator costs.

**NP Signage:** It was **resolved** for £800 - £1,000 to cover costs. Parish Councillors **resolved** for the printing of the NP map to proceed with Sharpcat; it was additionally **resolved** for an extra 100 maps to be printed as spares at approx. £40.00 cost. Proposed: Cllr Batsch, seconded Cllr Baker.

**Payments for Authorisation:** The Payments Sheet and supporting invoices emailed prior to meeting: It was **resolved** to approve payments:

<u>Payments January 2021</u>	<b>Amount</b>	<b>VAT</b>	<b>Pay Date</b>
Mrs P J Pearson Dec mileage expenses	£10.80		
Homeworking December	<u>£27.00</u>		
	£37.80		12.1.2021
Mrs P J Pearson December Salary @£12.45p/h	£755.30		
PLUS: 26 hrs overtime	<u>£323.70</u>		
	£1,079.00		
LESS: Dec Employee NI £35.72/Tax £22.60	<u>£58.32</u>		
	£1,020.68		31.1.2021
HMRC: Employer/ee NI £49.36/£35.72/Tax £22.60	£107.68		12.1.2021
Inform HMRC RTI (Jan) £1,020.68			31.1.2021
	<b><u>Total: £1,166.16</u></b>		

**Debit Card/Direct Debit: To note:**

*-Monthly subscription to Somerset Web Services*

<i>- hosting</i>	<i>£26.40</i>	<i>£4.40</i>	<i>25.12.2020</i>
<i>- For parish Councillor/Clerk email addresses</i>	<i>£38.64</i>	<i>£6.44</i>	<i>2.01.2021</i>
<i>- Registration renewal of domain name 2021</i>	<i>£18.00</i>	<i>£3.00</i>	<i>11.01.2021</i>
HP Cartridges (new printer)	£37.98	£6.33	16.12.2020
LocallQ: Gazette advert	<u>£477.60</u>	£79.60	4.1.2021
	<b>£598.82</b>		

*TBC: Sharp Cat- NP Map postage (previously approved) £1,165.48* *tbc*

It was **resolved to pay** the above by cheque/internet banking

Proposed: Cllr Woollacott    Seconded: Cllr Isaacs.

**14. Matters raised by Councillors:** An observation was made regarding the setting up of the Somerset Wood laptop, with email address, and swapping the contacts from one computer to another. GDPR principles to be conformed with. All communication to be approved by Parish Councillors prior to Clerk actioning in order to be Data Protection complicit and by observing all boundaries once Clerk is acting in a voluntary capacity.

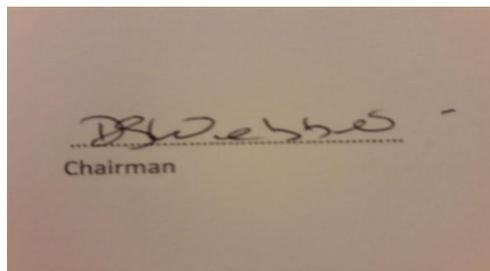
**15. Correspondence:** circulated.

**Next Parish Council meeting:**

**MONDAY, 8 February 2021 at 7.00pm by Webex conference call.**

**<https://mrs-ofb.my.webex.com/meet/cheddon>**

Meeting closed: 9.48 pm



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Chairman