CHEDDON FITZPAINE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7.30pm on Thursday 11 February 2016 in the Memorial Hall Committee Room

Present: Cllrs Isaac, Woollacott, Thompson, Durham, Batsch, SCC Cllr Fothergill, D Cllr Cavill, West Monkton Parish Clerk Mrs P Cavill.

1. **Apologies:** Cllr Webber, D Cllrs Townsend, Tucker, Parrish, SCC Cllr Adkins. Cllr Isaacs (Vice Chairman) chaired the meeting. All in agreement.
2. **Declarations of personal/prejudicial interests/disclosable pecuniary interest –** none
3. **Minutes of the Parish Council Meeting held on 14 January 2016.** It was **resolved** to approve the Minutes unanimously. **Matters Arising:** Clerk advised the cheque for £520 had been received for the new Parish Computer from the Transparency Fund.

Public Question Time – none present

4. **Dates/Times of Parish Council Meetings.** The Committee Room has more bookings resulting in the Parish Council meeting starting at 7.30pm on the second Thursday of each month. Clerk had ascertained that the room could be available on Mondays from 7.00pm. After discussion, all agreed **to resolve** to remain with 7.30 pm on Thursdays. Clerk to advise Hall Booking Manager.
5. **Neighbourhood Plan:** Cllr Cavill reported: Mark Pollock, Planning Consultant, attended NP meeting on 9 February 2016 and made minor amendments to the **questionnaire.** Areas were identified where his expertise can be used, and for work to be undertaken prior to 31 March 2016 thereby qualifying for payment from the first grant. Subsequent work could be paid from future funding requests. The draft questionnaire is reaching the final edit. **Survey Monkey** has been tested and final edit nearing agreement. The Business Reply Paid Envelopes BRE have been agreed. The Grant Application to Locality has been agreed for £5,840. The due diligence which follows with Groundwork is being checked and it is anticipated that funds are released on Wednesday 17 February 2016. Once approved, Clerks to West Monkton and Cheddon Fitzpaine to arrange BACS payment for printing & postage to Sharp Cat prior to questionnaire being mailed out. Sharp Cat require five days to prepare mailshot giving an anticipated postal date of 26 February 2016. It is anticipated that Business Groups will receive a separate questionnaire in due course, and Community Council for Somerset to arrange for the Housing Needs Survey. Cllr Cavill to arrange second request to Locality for funds from 1 April 2016 for approx. £2,000; a further section for Technical Support is available for up to £12,000. West Monkton have born the cost for Survey Monkey and Mailchimp which they will make further use of within the year.
   Clerks NP Remuneration: Hours worked on the NP have been accounted for by both West Monkton & Cheddon Fitzpaine Parish Clerks since July 2015. Clerk produced invoice totalling 39 hours for 2015, and 18 hours 1 Jan – 10 Feb 2016 for 18 hours. Discussion took place over how payment should be made (monthly or lump sum) noting that National Insurance is unavoidable and will be due. It was **resolved to pay the full amount £570.78** in one lump sum, and approval for Clerk to pay by BACS. Proposed Cllr Isaacs, seconded Cllr Woollacott. Both Clerks were thanked for their input into the Neighbourhood Plan. Cheddon Clerk thanked those present for agreeing the payment.
6. **Cheddon Ward issues: Gadds Valley:** The grating over the silt trap has been installed by SCC Highways. Clerk had received email on 1.2.2016 from Highways with the assurance that the silt trap is being monitored, works order with Skanska placed, and this practice continues twice yearly for the trap to be emptied. This maintenance is in place to reduce the likelihood of the drains being forced up through the road surface asphalt. However, Cllr Webber contacted clerk on 11.2.2016 to report one road drain below Gadds Valley has water rising up and requires immediate action. Highways informed and assurance sought that Inspector would attend to resolve.

7. Maidenbrook Ward issues: Adoption of estate update: Clerk happily reported there is progress and Bovis are working towards the final section of adoption of the road with SCC Highways. Since mid-January 2016, both Bovis and Taylor Wimpey have had meetings with J Galicia, TDBC Manager Open Spaces and real progress has been made. J Galicia has requested maps showing outline of area to be adopted, to be matched to TDBC records and discrepancies agreed; contact information for all sides Legal Services to be exchanged; for details of remedial works to be identified, and agreement on the commuted sum. Clerk to request list of works when known. Both Bovis and Taylor Wimpey continue to stress their commitment to this matter being resolved. J Galicia has agreed that as long as the matter is proceeding, it may not need to be adopted 'at the same time'. Clerk asked by resident where the boundary by Crown Medical Centre CMC and the Attenuation Area lay which J Galicia will seek legal clarification. Also, the footpath alongside the canal is overgrown with grass. Taylor Wimpey contacted the clerk by phone on 11.2.2016 to confirm that the adoption is proceeding, that the Play Area will be refurbished in the next couple of months, and the canal footpath re-hogged amongst other remedial matters. It is anticipated that Adoption may be complete within 2016.

Dog Bin by Canal/CMC- Clerk reported the rusty bin has been replaced with a new green dog bin by TDBC.

Nerrols: Purchase of 2nd bus shelter: Funding was included in the Precept for 2016/17 and preliminary enquiries were made with TDBC to request a second bus shelter at the subsidised rate obtained in 2015. Clerk advised by TDBC that subsidy may be withdrawn, and four requests for shelters from other parishes already received. Councillors advised clerk to put bus shelter request 'on hold' at this time, and to pursue request via the Developers of Nerrols, David Wilson Homes, who have to provide 10 bus shelters to service the new development. No. 3 bus now not running up Nerrols Drive, but J Moore, TDBC to promote the bus routes on grounds of sustainability to the new estates. Clerk requested to write to John Perrett, SCC Transport Manager, regarding the need for services to estates which include 25% social housing.

Proposed new School at Nerrols: Cllr Woollacott advised that he was the chair of Cheddon Fitzpaine Church School, and asked who manages the new schools? It is noted that West Monkton's school will re-open as a replacement school. Cllr Fothergill advised clerk to contact Julia Ridge, Strategic Commissioning Manager, for the information.

Stoney Furlong: Report from Sgt Bob Manning re securing site – Clerk had followed up this matter with the police and received advice re **Travellers:** Police recommendation is that 'Prevention is better than cure'. Police cannot ask travellers to leave a site unless damage has been caused or they have 'broken and entered'.

Section 77 of the Criminal Justice and Public Order Act 1994 empowers local authorities to direct unauthorised campers (e.g. travellers) to leave land in the open air where they are trespassing.

77(1) If it appears to a local authority that persons are for the time being residing in a vehicle or vehicles within that authority's area- (a) on any land forming part of a highway;

(b) on any other unoccupied land; OR

(c) on any occupied land without the consent of the occupier, the authority may give a direction that those persons and any others with them are to leave the land and remove the vehicle or vehicles and any other property they have with them on the land. The recommendation is that the site of Stoney Furlong is secured with Lockable Bollards. Clerk instructed to contact TDBC/SCC Highways to request lockable bollards on the two sections of SCC footpath. Criminal powers can be used by the Police if damage is caused.

See - Section 61 of the Criminal Justice and Public Order Act 1994

BM agreed that the Police *would* attend to support local residents who wished to have a dialogue with the Travellers (should they return in 2016). Residents are advised not to talk without police support. *(dialogue can be had without police support, but should be risk assessed)*

BM suggested that the locals prepare and draw up an 'expectations' list which can be used to aid communication with travellers.

BM suggested having Plan B – ie another site to run (Knightstone) events on should SF be out of bounds.

Discussion continued, and Cllr Batsch/Clerk to follow up with local residents.

Waste bin – it is noted that the broken lid of the bin has been broken off. No further action.

Reports: SCC Cllr Fothergill (not available January or March). Storm Imogen has caused problems with 177 emergency callouts in 48 hours. Budget setting mid-February to approve £27m savings. County Council tax increase by 1.99% which is the maximum amount without triggering a referendum. Care Industry receiving National Living Wage and approved to increase 2%. Somerset Rivers Authority SRA approved to add 1.25% added to precept. The total increase is 5.25% or £56 extra on a Band D property. 2017/18 to find a further £17m savings.

8. **Crown Estate:** No report
9. **Hestercombe House & Garden Trust:** The Community Advisory Group met on 2.2.2016 at HGT. Full report on website. Ian Clark, TDBC Green Infrastructure & Landscape Officer spoke regarding the Country Park to improve access from existing routes into Hestercombe. These are early days with ideas being considered, and hope to enable people to walk, cycle or use bridleways. The footpaths will be enhanced to facilitate this. Cllr Cavill reported the planned improvement from the school to church and making the footpath DDA compliant (Disability Discrimination Access). Some paths are Permissive Paths, let from the Crown for 10 years. Bridges over streams at Allen's Brook and Maiden Brook to provide accessibility and connectivity are being planned. Bridleways to encourage horses for access to the Quantocks, and seeking to generate income from the Crown. Heritage Trail has received £50k funding towards restoring WM Church, and provide the trail between the local focal points.
10. **Highways: Meeting with SCC/TDBC 2.2.2016.** A useful meeting was held at Cheddon School with Jon Fellingham, Highways Officer, Julie Moore Planning Officer, Chair of Governors J Woollacott, Headmaster Duncan Gordon, and Clerk to discuss the broad idea of a carpark and to learn of the options regarding highway access. Information on other road related matters was exchanged. Parish invited to make contact as required regarding road issues.

    Te**mporary closure of A3259** Monkton Heathfield Road & Yallands Hill for five days from 15.2.2016 for resurfacing.

    Maidenbrook Lane: one gulley still blocked; Cllr Fothergill to follow up. Clerk has requested Highways take action for past two years.
11. **Planning Applications**

    08/16/0001 Conversion of garage to living accommodation with erection of extension to front elevation of garage at 15 Warres Road, Cheddon Fitzpaine- *no objections*

    08/16/0006T Notification to coppice one twin-stemmed Ash, 50% of a group of hazel trees and 50% of a group of field maple trees and to carry out management work to one horse chestnut tree within Cheddon Fitzpaine Conservation area at the Coach House, Cheddon Fitzpaine. *To follow advice of Tree Officer*

    08/16/0007 Conversion of garage to additional living accommodation and removal of front boundary wall at 19 Standfast Place, Taunton – *no objections*

    NB: There are covenants on houses at Nerrols which only allow permission if suitable off-road parking is available.
12. **Planning Decisions**

    08/15/0022 - Erection of detached dwelling with associated works on land at Millbrook, Tudor Park, Maidenbrook, Taunton CONDITIONAL APPROVAL (received 11.02.2016)

    08/15/0028/T Application to carry out management work to one group of Beech trees included in Taunton Deane Borough (Cheddon Fitzpaine No.2) Tree Preservation Order 1994 at Orchard Lodge, Rowford, Cheddon Fitzpaine (TD620) CONDITIONAL APPROVAL
13. **Internet Banking/electronic payments to HMRC:** discussed and deferred to future meeting

    Financial Regulations: deferred to future meeting.

NatWest: It is suggested that future CIL payments from TDBC to the parish council be put in a separate savings account to allow for transparency and ease of accounting. Clerk to research options.

Clerks NP hours: Approved as above under Item 5

Parish Computer: £520 received from the Transparency Fund towards the new parish council Computer

Payments for authorisation: Clerks NP hours: £570.78 (BACS)
Clerks Cilca Exam £100 (Certificate in Local Council Administration)
TDBC DLO: £522.00 & £593.28 (marking Stoney Furlong football pitch/highway grass-cutting 2015)
Invoice Received (10.02.2016): Printing Newsletter 2015 £174.38
Note: Debit Card/Staples £42.70 (stationery/cartridges)

14. **Matters raised by councillors: Annual Parish Meeting**: Speakers to take a Question/Answer session, and invite Ian Clark, TDBC Green Area & Landscape Officer to advise on the Country Park
15. **Correspondence:** Circulated:

Broadband: Matt Barrow not required to attend parish meeting, but to report when new information available.

Character Graphics: A parishioner has asked if they could print the Newsletter and to consider advertising. Clerk asked to request a written report.

Boundary Commission Training 29/02/2016

National Litter Pick – 5 March 2016

Better Statistics for Civil Parishes

Highway Planning Training – 15 March 2016

Meeting closed at 9.50pm

Signed:

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Chairman: