

# CHEDDON FITZPAINE

I hereby give Notice of the Annual Parish Council Meeting which is to be held at 7.00pm on Tuesday 9<sup>th</sup> May 2023.

In the Memorial Hall at Cheddon Fitzpaine TA2 8JY

[www.cfpc.co.uk](http://www.cfpc.co.uk)

Clerk: Sammie Millard-Jones: 07465 405533

3<sup>rd</sup> May 2023

Everyone is invited to attend and may ask questions of the council or make a statement.

## AGENDA

1. To elect a Chairman & Vice Chairman.
2. Declaration of Acceptance of Office forms to be received by Clerk from Chairman and Vice Chairman
3. To receive apologies for absence:
4. To receive declarations of personal/prejudicial/disclosable pecuniary interests
5. To approve Minutes of the Extraordinary Parish Council Meeting held on 31<sup>st</sup> March 2023.
6. To approve Minutes of the Parish Council Meeting held on 11<sup>th</sup> April 2023.

## PUBLIC QUESTION TIME

7. Reports: SCC/SWT
8. Joint Projects with West Monkton: Open Session:
  - a. Maidenbrook Country Park & Somerset Wood: (R) Update
9. Cheddon Ward:
10. Maidenbrook Ward:
10. Highways:
11. Planning Applications
  - 08/23/0002 A re-submission of 08/20/0022 Replacement of industrial building for Class B2, B8, Ed, Eg (ii) and Eg (iii) usage at Marshalsea House, Venture Way, Taunton  
Report on applications considered under delegated powers: None  
Planning Decisions:  
08/23/0006/NMA Application for a Non-Material Amendment to application 08/19/0001 for alterations to plots 135 and 136 on land of Nerrols Drive, Taunton – Conditional Approval
12. Reports: Church, Cheddon School, Memorial Hall, Footpaths, where available:
13. Audit: To adopt the Risk Assessment. To note that bank rec/payments over £100 are on the website Register of Assets is up to date and is due for review in March 2024. Statement of Internal Control.
11. Admin:
12. To review and adopt current Standing & Financial Orders (R)
13. To re-adopt the LGA Code of Conduct 2021 and to confirm that summons, agendas and other documents will be accepted by email as proper service (R)
15. To consider & confirm that the Council is insured with Zurich: (three-year policy)
16. To consider & confirm continuation of annual subscriptions to SALC & SLCC,
17. To consider & confirm support for charities: CAB, Love Musgrove, Arc, MIND, Air Ambulance
18. To note that all policy documents are published on the Cheddon Fitzpaine website: To include Model Publication Scheme, Privacy Notice, Website Accessibility, Scheme of Delegation, Model Officer Protocol, Anti-fraud & Corruption, Annual Leave, Data Protection, Bullying & Harassment, Disciplinary, Grievance, Sickness & Absence, Training & Development, Equality & Diversity, Grants & General Reserves.
19. Finance:
  - a) Approval of Payments & Receipts (R)
  - b) Approval of the bank reconciliation (R)

*S Millard-Jones*

**c) To note: S137 of £9.93 per elector for 2023-24**

**d) VAT Claim**

**20. To approve payment via Direct Debit to Microsoft, SWS in accordance with CFPC Financial Regulations 6.8 (approval shall be renewed by resolution of the council at least every two years).**

**21. To approve the use of BACS or CHAPS in accordance with CFPC Financial Regulations 6.9 (approval of the use of BACS or CHAPS shall be renewed by resolution of the council at least every two years).**

**22. To note that Clerk passwords are held in a sealed envelope in accordance with CFPC Financial Regulations 6.11**

**23. To approve the Terms of Reference for Working Groups: Country Park & Human Resources Committee**

**24. Meetings:**

**25. Matters raised by Councillors:**

**26. Correspondence:**

**27. Items for next agenda:**

**Meetings:** Monthly: 2<sup>nd</sup> Monday – 7.00pm.

**2023 Dates:** 12th June, 10th July, 14th August (provisional), 11<sup>th</sup> September, 9th October, 13th November, 4th December (please note that this is the first Monday of the month, not the second as per usual)

*S Millard-Jones*