

# CHEDDON FITZPAINE PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.00pm on Monday 12<sup>th</sup> July 2021

In the Committee Room of the Memorial Hall at Cheddon Fitzpaine TA2 8JY.

[www.cfpc.co.uk](http://www.cfpc.co.uk)

**Present: Parish Cllrs** Webber, Isaacs, Baker & West, **SCC Cllrs** Fothergill & Fraschini, **SWT D Cllrs** Cavill, & Pritchard, WM Cllr Hall, WM Assistant Clerk Mrs T Cavill, NP Delivery Group Chairman K Tutill, Clerk Mrs S Millard-Jones.

There were no members of the public.

Cllr Woollacott attended virtually due to having to isolate.

**07/01 To receive apologies for absence:** Cllr Batsch

**07/02 To receive declarations of personal/prejudicial/disclosable pecuniary interests:** None.

**07/03 To approve Minutes of the Parish Council Meeting** held on 14<sup>th</sup> June 2021: It was **resolved** to approve the Minutes.

**PUBLIC QUESTION TIME:** None

**07/04 Reports: SCC/SWT**

Cllr Fothergill provided the following report;

**Coronavirus infection rates:** Figures show that there are 129 cases per 100,000 in Somerset and 169 cases per 100,000 in Somerset West & Taunton. There have been no deaths in the county, although Musgrove is under strain due to the backlog of routine procedures. Despite significant progress and even for those who have had both jabs it is vitally important to remember, to observe Hands-Face-Space and to Ventilate indoor areas at all times.

Road map out of lockdown: The final stage out of lockdown delayed until July 19<sup>th</sup> (with a July 5<sup>th</sup> review) is subject to Government assessment on four key criteria:

- the vaccine deployment programme continues successfully
- evidence shows vaccines are sufficiently effective in reducing hospitalisations and deaths in those vaccinated
- infection rates do not risk a surge in hospitalisations which would put unsustainable pressure on the NHS
- the assessment of the risks is not fundamentally changed by new variants

By this date, the Government hopes to be in a position to remove all legal limits on social contact and to reopen remaining premises, including nightclubs. The final easing of restrictions on large events, performances and life events such as weddings will also be subject to the analysis of the outcomes from certain pilot events.

**Somerset Coronavirus Support Helpline:** A single phone number continues to be available for anyone in Somerset who needs Coronavirus-related support. 0300 790 6275, is open seven days a week from 8am to 6pm.

**Vaccination programme roll-out:** Somerset continues to have one of the highest vaccination rates in the country with the latest figures showing over 700,00 doses (both 1st and 2nd) Take up rates of both doses is very high: 80+ (96%), 75-79 (100%), 70-74 (98.3%), 65-69 (90.4%), 60-64 (95.2%), 55-59 (91.7%) and 50-54 (84.5). First dose rates are currently 45-49 (84.9%), 40-44 (90.4%), 35-39 (81.6%), 30-34 (71.5%) and 25-29 (44.2%).

**One Somerset:** An announcement on the future of local government in Somerset is expected from the Government before the Parliamentary summer recess on 22<sup>nd</sup> July. For more information visit: [www.onesomerset.org.uk](http://www.onesomerset.org.uk)

**Consultation on A38 Burnham to Bristol airport upgrade:** Proposals to make improvements to one of Somerset's key roads are being shared with the public. Somerset County Council and North Somerset Council are working in partnership on a number of proposed schemes on the A38 Burnham-on-Sea to just outside Bristol. The scheme seeks to improve journey reliability times, road safety and better connect local communities – whether by car, public transport or active travel. The public are invited to comment on these

plans using the interactive map on the engagement website, <https://a38mrn-engagement.com> The feedback will help inform the A38 Major Business Case that will be submitted to Government for approval later in the year.

**Tackling Somerset's Childminder shortage:** The number of registered childminders in the county has decreased by over 31% since September 2015. In response, Somerset County Council has been working hard to boost numbers and is tackling the shortage of childminders across the county. In addition to a 'Golden Hello' grant worth £250.00, guidance and training is being offered to newly registered childminders which supports them through Ofsted registration and beyond. Anyone interested in attending an information session on Wednesday 21 July (6.30-7pm) is urged to register through:

<http://www.eventbrite.co.uk/e/childminding-in-somerset-virtual-information-session-tickets-157986252133>

**Pioneering Climate adaptation website:** A new web-based app gives the opportunity to explore the impacts of climate change on the Somerset Levels. The app, created as part of the Adapting the Levels project to help local people turn individual ideas into plans for collective action, focusing particularly on the challenges of flooding and drought. Adapting the Levels has worked with SCC, Somerset Wildlife Trust, Farming and Wildlife Advisory Group, Parish and Town councils, businesses and communities to create draft pathways, which are available to explore online. Everyone is invited to view the pathways, comment and add ideas, by visiting [www.adaptingthelevels.co.uk](http://www.adaptingthelevels.co.uk)

**Investing in Children and Young people:** An ambitious and innovative approach to improve the life chances of Somerset's highest needs children has given the green light. The ten-year programme will deliver a new way of working which will address the needs of Somerset's most complex children and young people who are cared for by the Council. The council will be seeking a strategic partner(s) to provide up to 10 new small homes in Somerset, linking these to foster carers and therapeutic education to provide a seamless service that will help children and young people to grow and flourish. Combining foster care and small homes will offer young people the experience of a stable home environment and the opportunity to live with a family when they are ready. Skilled therapists from different agencies and teachers will work together to provide wraparound support designed to meet their individual needs.

**Special Educational Needs Survey:** Parents, carers, children, young people and practitioners are being asked to complete a short confidential survey to help shape services for children and young people with special educational needs and/or disabilities (SEND). Together with NHS Somerset Clinical Commissioning Group and the Somerset Parent Carer Forum, SCC are keen to hear views of children and young people who have SEND, their parents, carers and families, and the practitioners who support them. The short survey will close on Friday 9 July. [www.somerset.gov.uk/360survey](http://www.somerset.gov.uk/360survey)

Cllr A Pritchard provided the following report;

The council have launched the Tourism Innovation Scheme with grants being offered between £5,000 to £10,000, either until the money runs out or until 10<sup>th</sup> September. There will be a Design Guide Consultation regarding carbon zero housing. New recycling bins are to be rolled out across Somerset to facilitate recycling. The Coal Orchard development is close to completion, with some properties being marketed.

Cllr N Cavill provided the following report;

The 2019/2020 accounts are being signed off – this report will be shared at the next PC meeting. There are concerns around the rate of borrowing and the potential issues at handover to the next authority. Parish Council boundaries unlikely to be reviewed until May 2023.

There have been problems with the Homefinder system which is undergoing an upgrade, which has meant that for 3 weeks, no applications have been possible.

Unitisation information will be released before the 22<sup>nd</sup> July, there will be 16-18 months of transition and the Secretary of State will put a freeze on capital spend.

## **07/05 Joint Projects with West Monkton: Maidenbrook Country Park & Somerset Wood:**

**\*\* Meeting Closed\*\***

The meeting was closed to discuss legal matters concerning the Country Park.

**\*\*Meeting re-opened\*\***

A meeting with Highways has been arranged to set up the safe route to school through the Country Park. Funding has been received for the Forest School. It was **resolved** to approve the expenditure of £17,534.72 for part of the construction of the Forest School.

**Neighbourhood Plan Review:** In order to move to the next stage, it is necessary for Cheddon Fitzpaine (CF) PC and West Monkton (WM) PC to approve the supporting documents for submission. It was **resolved** to approve the supporting documents for submission.

**07/06 Cheddon Ward:** No report

**07/07 Maidenbrook Ward:** It was noted that WM PC are looking to allocate sport areas to cricket and rugby, public open spaces for designated use. A meeting had taken place with Brendan Dix (County Development Manager for FA) considering the use of the pitch at Waterleaze, however concerns were raised regarding the lack of parking and facilities. An area behind Tudor Park was mentioned as a potential area for dedicated parking. The Clerk will speak with Chris Hall to attempt to establish ownership.

**Maidenbrook:** The issue relating to the gabions remains with the legal team. A meeting with Jono Stevens has taken place on site with local residents and the Clerk. Due to lack of adoption of the estate, little care had been taken around the maintenance of the attenuation pond, causing problems for residents whose gardens back onto the space. Trees overhanging gardens and weeds growing under fences. It had been agreed that a 2 metre strip would be cut around the surround of the attenuation pond, which residents were happy with.

**Northwalls Grange:** The Clerk had contacted the developers on several occasions regarding the lack of bin emptying and issues regarding the quality of the finish of the play equipment and surface. Cllr Batsch had created a full report inclusive of pictures that had been sent to the Managing Director via recorded delivery, to the customer support team and to the Senior Technical Coordinators. The response was that due to the delay in delivering the open space they were keen to make sure the area was open for use by the last school half term which meant that some quality control issues had to be managed on an on-going basis, rather than prior to opening which would be the usual process. The report had been forwarded to the landscaping contractors, and they have been asked to focus their attentions on these areas. There has been an issue with parts of the turf not 'taking' as quickly or as well as it should, partly caused by the mixed weather conditions when it was laid. Those poor-quality areas of turf are being replaced and watered and a contractor has been appointed to maintain all areas of open space across the development until such time that the areas are formally handed over to a management company. The Clerk had requested confirmation regarding the bin emptying but has not had a response. The Clerk had spoken with SWT to instigate emptying of the bins, they are unable to do this due to it becoming assumed responsibility, so SWT are in comms with the developers directly.

**Nerrols Grange:** No report

**Touts Local Centre, Nerrols:** Comments from the Landscape Officer had been added June 2nd. This had been shared with all cllrs ahead of the meeting.

**Nerrols Farm/Farmhouse:** At the stage of Ecological surveys, once this has been completed the next stage will be to make draft proposals at which point, they are hoping to involve the Parish Council.

**07/08 Highways:** The request for extra signage on Priorswood Rd has been registered, although the person responsible is busy with the '20 when lights show' project for the County so it will be delayed. There was some flooding in Rowford over the weekend, this had been reported to SCC.

**WRR: A3259:** Cllr Woollacott has been sharing the progress on the resident facebook sites. The discontent for the extra traffic using the lanes continues and it is hoped that this will soon ease. The project is currently one week behind the intended date for completion.

**Nerrols School/Summerleaze Crescent:** No report

**Triangle of land** at entrance to Waterleaze on LHS: no report

**CMC Roundabout ownership/sponsorship:** The Clerk has chased Lucille Simms and has still not had a response. David Fothergill provided an additional contact to the Clerk.

**Road Closures:** One Way Maidenbrook Lane – extended to the 16th July. Temporary Road Closure: ttro431791 - Kingston Road, Cheddon Fitzpaine. 28th July 2021 and last for 3 days to enable Utility Services Ltd on behalf of BT to carry out pole replacement works. Yallands Hill – 25th July.

**07/09 Planning Applications:**

**08/21/0014** Erection of single storey modular telecoms storage building at Western Power Distribution, Venture Way, Taunton – to support

**08/21/0017/A** Display of 2 No. non-illuminated fascia signs at Unit L2, Crown Industrial Estate, Venture Way, Taunton no objections – to support

**08/21/0019/LB** Replacement of windows and doors on a like for like basis at Brook Barn, Tudor Park, Priorswood, Taunton – to support

**07/10 Planning Decisions:** None

**07/11 Reports: Church, Cheddon School, Memorial Hall, Footpaths:** Little seedlings is back. The 20 sign outside the school is due to be installed ‘within the financial year’ a works order has been submitted to refresh the road markings and address the overgrowth covering the signage. It is hoped that the contractor will look to install in August.

Cheddon Primary School had a remote Governors Meeting, the school is continuing to work in bubbles, although there have been some issues with parental support of the bubbles with dropping off for example. It is expected that the bubbles will cease in September. The flooding outside of the school is of huge concern, it was a relief that it had happened on a non-school day. Year 5 had been away to Charter House and it was a big success with all children having a great time.

**07/12 Administration:** The Good Councillors Guide to finance & Transparency had been shared with all councillors. Audit actions were being worked on, Receipts & Payments, AGAR, Notice for public rights, summary of public rights had been put onto website. All AGAR documentation has been sent to PKF Littlejohn (external auditor) – following the completion of the minutes. Climate Emergency Fund Accounts & records – this is a complex document and to note the requirements for SWT purposes.

**Somerset Web Services:** Asset register on the website had been updated by removing the picture of the old laptop. Between 1<sup>st</sup> to 31<sup>st</sup> June 211 sessions versus 252 in May, duration time up by 36% to 2m 18 from 1m40 in the previous month.

**Parish Clerk:** Annual Leave W/C 26<sup>th</sup> July.

**Newsletter:** Deadline 16<sup>th</sup> July

**Meetings:** CILCA Wednesday 15<sup>th</sup> July. Carbon Literacy training Monday 19<sup>th</sup> July. Country park meeting 19<sup>th</sup> July. Freedom Of Information Training 15<sup>th</sup> July (pm). 13<sup>th</sup> July Design Guide Consultation.

**07/13 Finance:**

**Expenditure versus Budget To note expenditure versus budget year to date;** The Clerk presented the budget versus expenditure on the year so far. All expenditure was looking in line with the budget. SALC invoice is due in August. SLCC will be due December.

**NatWest:** Confirmation that previous Clerk has been removed as a signatory on the account. New current account application for CEF. New account opened.

**NS&I:** Letter sent to replace Jo as a signatory to me.

**Bank Reconciliation to 30<sup>th</sup> June 2021:** Main Account £43,767.59. CIL Account £65,578.89. NSI Account £3,123.31. To note that £62,716.00 moved to Country Park account

**CIL:** £2,841.74. £192.28 to be spent by Oct 22. £814.69 to be spent by 1<sup>st</sup> October 2023

**Payments for Authorisation:** to approve payments sheet:

To whom	Description	Net	VAT	Total	Pay Date	Confirmed on bank Statement
S Millard-Jones	July Salary	£889.64	£	£889.64	30/07/21	
S Millard-Jones	Homeworking & Mileage	£39.04	£2.40	£41.44	30/07/21	
HMRC	PAYE & NI	£22.69	£	£22.69	30/07/21	
SWT	Dog waste	£468.00	£93.60	£561.60	15/07/21	

Pioneer Window Cleaning	Bus shelter clean	£15.00	£	£15.00	30/07/21	
		<b>£1,434.37</b>	<b>£96.00</b>	<b>£1,530.37</b>		

**Debit Card/Direct Debit: To note:**

To whom	Description	Net	VAT	Total	Pay Date	Confirmed on bank Statement
Amazon	Extra strong magnets	£8.32	£1.67	£9.99	17/6/21	
Somerset Web Services	Email addresses Inv 108368	£32.20	£6.44	£38.64	02/07/21	
Post Office	Recorded delivery BDW	£2.69	£	£2.69	05/07/21	
NEST	Pension	£31.57	£	£31.57	10/07/21	
Microsoft	Monthly Subscription Inv 19/06/21	£9.40	£1.88	£11.28	19/07/21	
Somerset Web Services	Hosting Inv 108335	£22.00	£4.40	£26.40	25/07/21	

**Receipts: To note:**

	<b>TOTAL</b>	<b>£0.00</b>

It was **resolved to pay** the above by cheque/internet banking

**07/14 Matters raised by Councillors:** None

**07/15 Correspondence:** The Clerk had circulated all correspondence ahead of the meeting.

**Next Parish Council meeting:**

MONDAY 9<sup>th</sup> August 2021 at 7.00pm at Cheddon Fitzpaine Memorial Hall.

Meeting closed: 21.20pm

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Chair