

**NOTES ATTACHED TO THE STATEMENT OF ACCOUNT  
FOR THE YEAR ENDED 31st MARCH 2022**

Cheddon Fitzpaine Parish Council

**1. The Statement of Account** has been prepared as a Receipts and Payments Account as required by the Accounts and Audit (England) Regulations 2011 S I 2011 no 817 These accounts have been prepared to bring them into line with the Annual Return Section 1, requirements by separating staff costs and general administration. General administration includes office costs, insurance, subscriptions, notice boards etc.

**2. Assets**

The Parish Council has street furniture in 2020/21 valued at £12,942 by Insurers.

5 Notice Boards £3,200

4 Village Name Plates £1,000

2 x Waste Bins £500

2 x Dog Bins £500

3 x Grit Bins £300

1 x wooden bench £600

2 x Picnic Tables £1000

1 x road sign £250

1x laptop £250

Highway cones £300

Litter picking equipment £200

1 x Projector £280

2 x Waste Bins, £900

1 x Portable Defibrillator. £900

2<sup>nd</sup> Laptop computer £400

8 x Play Parks signs £2,362

**TOTAL: £12,942**

Discarded old laptop (May 2021) - £250

**ADD:**

Country Park Fencing £2,720

Lifebuoy £213

**TOTAL: £2,933**

**Total for insurance purposes: £15,625**

**3. Borrowing/Debt:** None:

**Tenancies/Leases:** None

**Agency Work:** None

**Advertising/Publicity:** None

**Superannuation:** None

**4. Staff Costs.**

The Council has one employee:

Mrs S Millard-Jones is the part-time Clerk to the Council on eighteen hours per week. A salary of £12.45 (SCP 16) per hour was approved at the commencement of employment. In December 2021 this was increased to £12.70 (SCP 17) on passing the probation period. The National Pay agreement then agreed an increase to be paid to Clerks which increased SCP 17 to £12.95. Then in March 2022, the Clerk completed CILCA meaning an increase to SCP 18 at the rate of £13.21. The Council made a return to HM Inspector of Taxes.

#### **5. Burial Ground Grants to PCC**

£320 has been paid to PCC in this financial year.

#### **6. Donations and fees**

Membership: £646.58 (SALC & SLCC)

Fees to Information Commissioner re Data Protection Act 1998. £35

Donations of £100 were made to each: CAB, MIND, ARC, Love Musgrove, St Margaret's Hospice & Air Ambulance.

#### **7. Section 137 of the Local Government act 1972.**

Section 137 of the Local Government Act 1972 enables Parish Council to spend up to the produce of £8.41 per elector for the benefit of people in the area on activities or projects not specifically authorized by other powers.

#### **8. Creditors and Debtors:**

As at 31 March 2021: VAT reclaim required for October 21 to March 22 (approx. £700)

**9. The Clerk** is designated as the Proper Officer and the Responsible Financial Officer of the Council. The Clerk from 1st April 2021 to 31st March 2022 has been;

Mrs S Millard-Jones, 10 Stubby Lane, Cheddon Fitzpaine, Taunton. TA2 8GA.

8<sup>th</sup> April 2022.