

# CHEDDON FITZPAINE PARISH COUNCIL

## Minutes of the Parish Council Meeting held at 7.00pm on Thursday, 13 June 2019

In the Committee Room of the Memorial Hall at Cheddon Fitzpaine TA2 8JY.

[www.cheddonfitzpaine-pc.org.uk](http://www.cheddonfitzpaine-pc.org.uk)

**Present:** Cllrs Webber, Woollacott, Batsch, West; SCC Cllr Fraschini; D Cllrs Pritchard & Cavill; & West Monkton Assistant Clerk Mrs T Cavill. Clerk: Mrs J Pearson.

- 1. Apologies for absence:** SCC Cllr Fothergill; SWTC D Cllr Tully; Cllr Isaacs & Baker; WM Cllr Hall (Chairman of Working Party for Country Park); K Tutill NP Chairman of Delivery Group.
- 2. Declarations of personal/prejudicial/disclosable pecuniary interests/amendments to the Register of Interests.** None.
- 3. Minutes of the Annual Parish Council Meeting held on 16 May 2019:** It was **resolved** to approve the Minutes of the meeting. All in agreement.

**Public Question Time:** None present.

#### 4. Reports:

**Cllr Fraschini:** BBC Panorama programme 'Crisis in Care' on decision making processes within adult social care screened was on 29 May and 5 June 2019. Credit to SCC for allowing the cameras in to highlight the issues Councils are facing. Cllr Fothergill to show MPs in Parliament a special screening; this opens up the debate countrywide.

**National Volunteering Week:** took place in the first week of June where the invaluable work of volunteers from across the County is recognised and celebrated <https://volunteeringsomerset.gov.uk/>

**LIFEbeat camps:** Summer camps are at the heart of the LIFEbeat experience, providing intensive residential programmes where 50 young people work together with adult staff and volunteers to form a 'creative community' for a week. <https://lifebeat.uk/somerset/somerset-camp-2019>

**Small Improvement Schemes:** an increase of £1.3m of funding to the £1m budget to deliver a significantly increased number of Member-led small improvement schemes over the next 12 months. Parish to apply for Health & Wellbeing project.

**Resurfacing programme 2019/20:** In 2019 SCC have 68 resurfacing schemes totalling 22 miles. Surface Dressing at 152 separate locations totalling 148 miles of roads. The total budget for this work is £14.5 million.

**Libraries:** Volunteers needed to pass their love of reading onto children during this year's Space Chase Summer Reading Challenge, [www.somersetlibraries.co.uk/srcvolunteering](http://www.somersetlibraries.co.uk/srcvolunteering).

**Cider standards:** Somerset local Cider producers are annually tested to ensure that food is properly described, compliant with required labelling, and does not contain unauthorised additives or other substances that would make them unsafe. Six samples were found to have artificial sweeteners which were not properly declared, and one contained sulphites which were not indicated.

**Connecting Devon & Somerset:** Gigaclear hit by delays, though over 300,000 homes and businesses now have access to superfast broadband entirely thanks to CDS. Nearly 40,000 more have access to improved broadband connections because of the CDS programme.

**SWT D Cllr Tully:** Cllr Webber read RT's Report outlining the current situation at the newly created SWT Council summarising the staffing situation. New staff are settling in.

**D Cllr Pritchard:** met with local Priorswood residents regarding the Gladman application; Peter Pilkington is the new Portfolio holder for Climate Change; Firepool is number one issue looking to create a centre of excellence.

**D Cllr Cavill:** all Councillors have received training; lengthy first Planning meeting to catch up; Gladman's application deferred as it breaches Core Strategy and SHLAA policies. Scrutiny meeting equally long to discuss issues including Firepool and staffing levels.

5. **Country Park: Cllr Cavill & WM Assistant Clerk;**  
**Tripartite agreement** (between SWTC, WM, & CF PCs) is being drafted and it is requested the PCs have sight before this goes to solicitors.  
**A gantt chart** setting out the future development of the Country Park is regularly updated; clerk to forward to Councillors.  
**Reed & Holland architects** continue to work on the drawings for the Country Park and Visitor Centre. This is being undertaken in order that one planning application can be put forward including the new structures, pathways and tracks which are required to discharge all the conditions associated with the Change of Use granted by TDBC. Parish Councillors requested more information and a working party to meet to view plans before this matter can be adopted. CF PC request further working party briefings prior to PC meetings. SCC Helen Vittery supports the road access design to the parking area off the A3259.  
**Engage (Voluntary Sector Development);** Jan Ross, Senior Development Worker, was invited to a briefing in the Country Park. She has extensive knowledge and supports groups with funding applications; it is hoped to use her expertise. Initial ideas include a proposal “to create a new charity and seek registration from the Charity Commission as a Charitable Incorporated Organisation (CIO) to work in partnership with the Parish Councils and Somerset West & Taunton Council.” The Tripartite agreement to be implemented before a CIO is set up, and subsequently funding can be applied for.  
**Expenditure in CP:** Without a Tripartite Agreement in place, a joint bank account cannot be set up; therefore, arrangements required between WM & CF PC to share the invoices on a 73/27% basis as previously approved. Legal advice had been sought from SALC and SLCC regarding sharing costs and splitting VAT with regard to these invoices. It was proposed that CF PC pay the Portaloo charges for the next three months, which will balance with the WM portion to cover water pipe costs. It was **resolved** for the CF PC to pay the Portaloo charges (3 x £80 pm) and to review in three months’ time. Proposed: Cllr Batsch, Seconded: Cllr Webber. All in agreement.  
**Note: WM PC have resolved** to purchase from CIL funds a mower to enable grass cutting to be managed ‘in house’ to keep operational costs to a minimum.  
**Somerset Wood:** Barratts had previously donated £1,000 to SCC; a photo opportunity took place with article in the Gazette on 6.6.2019.
6. **Cheddon Ward:**  
 Incidents have taken place in Cheddon & Goosenford regarding attempted break-ins in outbuildings. At the same time the glass was broken in the BT Phone Box in Cheddon; damage reported, and BT swiftly repaired. Local CCTV coverage has been passed to the Police. Consideration for a Neighbourhood Watch Scheme is being discussed by residents in Cheddon village.
7. **Maidenbrook Ward:**  
**Vegetation:** With the growing season under way, it was hoped the new SWT Council would have matters in hand. Regrettably more staff from DLO took voluntary redundancy than anticipated resulting in a shortage of staff, and therefore unmown grass. Clerk briefed Claire Thackray, the new Engagement Lead for Cheddon Parish. Stoney Furlong football pitch was deemed a priority for cutting, and all other areas will be cut in due course.  
**Lengthsman:** Councillors agreed for lengthsman to trim the leats at Waterleaze from the sheep pond to the canal as had been previously agreed in sharing arrangements of the POS with TDBC. This is a one-off, mid-year cut, and SWTC to undertake second cut in the autumn. Clerk to action.  
**Barbers Mead street sign:** has been damaged; reported to SWTC.  
**Priorswood Industrial Estate (PIE)** – broken post and rail fence near bus stop has been repaired by JLL.
8. **Highways:**  
**SCC Mr Deakin** to meet Cheddon Primary School at Rowford in June to discuss highway and parking matters.  
**Western Relief Road:** delays from birds nesting in trees, and the discovery of a water main hold up this project.
9. **Planning Applications:** None.
10. **Planning Decisions:**  
**38/19/0129** - Erection of a residential development of up to 347 No. dwellings (87 No. affordable) with associated access, infrastructure, open space (formal and informal) and landscaping on land off Lyngford Lane, Taunton – *deferred on 30 May 2019.*

**08/19/0004** Installation of a gate at Hestercombe House, Hestercombe, Cheddon Fitzpaine (amended scheme to 08/18/0014LB) *Conditional Approval*

**08/19/0008** – Erection of a detached double garage at Park View, Tudor Park, Cheddon. *Refused.*

**Awaiting Decision:**

**08/17/0040** -Outline Planning Application with all matters reserved, except for means of access, for the erection of up to 180 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point off Cheddon Road, Taunton (Gladman) – (registered May 2018)

**08/18/0028** Relocation of Conquest Equestrian Centre with the erection of office facilities, flat, cafe, indoor and outdoor arena, stable block, parking facilities and associated works on land at Maidenbrook Lane, Cheddon Fitzpaine

**08/19/0001** Application for approval of reserved matters following outline application 08/10/0024 in respect of the appearance, landscaping, layout and scale for the erection of 237 No. dwellings with associated works on land off Nerrols Drive, Taunton

**08/19/0012** - Erection of single storey extension to rear of The Gatehouse, Tudor Park.

11. **Electric Charging Points:** Cllr Woollacott undertook research. Grants of £500 are available. After discussion, Cllr Batsch to ask Memorial Hall Committee to consider if the Hall is a suitable location. Contact to be made with SWTC Peter Pilkington to enable informed discussion.
12. **Purchase of a projector:** Cllr Woollacott had researched the matter. After discussion it was **resolved** to purchase a suitable machine up to the value of £300. Cllr and Clerk to purchase. Proposed Cllr Webber, Seconded: Cllr West. All in agreement. Funds to be taken from contingency and not CIL money.
13. **Clerk's role:** A review of working hours was undertaken following advice from Internal Auditor. It was agreed to continue as present with overtime being charged for the additional new projects. Clerk advised of intention to step down in two years' time, and requests a handover period be considered for a successor and therefore the possible funding required. This to be considered at Precept setting time.

**14. Reports:**

**Church: Liz Thompson reports:**

-Pioneer Ordinand Tracey Hallett will be ordained on 30<sup>th</sup> June 2019 at Wells Cathedral. A free coach arranged to take local parishioners.

-A new Service on 2<sup>nd</sup> Sunday of the month called Refresh is being held at 4.30pm in West Monkton School Hall.

-Seedlings is a Service for Toddlers on the first Sunday of the month.

-A request for manpower is made following the resignation of Pauline Stone as Churchwarden.

**Pastoral Care Group:** LT reports a successful Singles Lunch in May; the next Coffee Morning to be 31<sup>st</sup> August.

**Cheddon School:** the children had a successful residential stay at Kilve.

-A new male teacher being recruited for Class 5/6 for Sept.

-SATS Key Stage 2 undertaken, results to follow.

**Memorial Hall:** no report.

**North Taunton Partnership meeting:** held 4 June 2019. D Cllr Baker and Clerk attended for liaison purposes.

**Neighbourhood Plan:** Cllr Cavill reported meeting regarding Recreation & Transport had taken place to create next questionnaire.

**SLCC:** WM Clerks & CF Clerk to attend quarterly meeting at Yeovil on 14 June 2019.

**15. Administration SWTC**

-**Councillor photos** to be updated on website.

-It is noted and confirmed that **Risk Assessments** are undertaken throughout the year visually on a monthly basis by the clerk. Village road signs and notice boards are visited each month.

-**Paperless Planning Applications:** following considerable correspondence from dismayed Parish Councils regarding the ceasing of paper plans, it has been agreed to extend the date until August 2019 to allow Councils to make alternative plans.

-**Welcome Letter:** Clerk has updated and it was agreed 200 to be printed with the new details.

-Cllr West to attend **Councillor Training** on 8 July 2019.

**16. Finance:**

-The External Auditor requested a confirmation for 'exemption' certificate be signed: AGAR 3 page 3.

Chairman and Clerk had completed and returned electronically prior to 10 June 2019.

-It was agreed not to use CIL money for Country Park projects at present.

-It was agreed to approve payment for the topographical survey (paid in May under delegated powers).

-It was agreed to approve the SALC subscription for 2019-20.

-It was **resolved to approve Cllr West** as a signatory on the NatWest Bank account and NS&I.

Proposed: Cllr Woollacott, seconded: Cllr Batsch.

-Bank Reconciliation until 21 May 2019: Figures were checked against the Bank Statement, all correct, and it was **resolved** for Chairman and RFO to sign. All in agreement.

-VAT has been claimed for 2018-19.

-CIL year end form completed and returned for 2018-19.

**17. Payments for Authorisation:** to approve payments:

<u>Payments June 2019</u>	<u>Amount</u>	<u>VAT</u>	<u>Pay Date</u>
Topographical survey for CP ( <i>Under delegated powers</i> )	£322.38	53.73	20.5.2019 ( <i>paid</i> )
SALC subscription 2019-20	£401.56		14.6.2019
Character Graphics (1050 copies) Newsletter	£ 73.50		14.6.2019
Pioneer Bus Shelter clean <i>March/May 2019</i>	£20.00		14.6.2019
Keals Fencing (Somerset Wood strimming)	£138.72	23.12	14.6.2019
Mrs P J Pearson –expenses (£40.95 + £2.26)	£43.21		
Homeworking	<u>£18.00</u>		
	£61.21		14.6.2019
Mrs P J Pearson – June Salary £707.98			
(May NI £9.88 minus)	£698.10		
Mrs P J Pearson – May overtime	<u>£256.74</u>		
	£954.84		30.6.2019
HMRC May NI £9.88 + £11.36 =	£21.24		14.6.2019
Inform HMRC RTI (June)	£954.84		30.6.2019
	<b><u>Total: £1,993.45</u></b>		

Proposed: Cllr Batsch, Seconded: Cllr Woollacott

**18. Matters raised by Councillors:**

**19. Correspondence:** circulated:

**Next Parish Council meeting:** 11 July 2019.

Meeting closed: 9.36 pm

Denise Webber (signature on original)

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Chairman